

**TO: TAVELLI PARENTS**  
**FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725**  
**DATE: THURSDAY, DECEMBER 12, 2019**  
**SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES**

### **Tavelli Important Dates to Remember**

**Dec. 19** Kindergarten Program, gym, 11:30 a.m. and 6:00 p.m.  
**Dec. 21-Jan 6** Winter Break, no school for PSD students  
**Jan. 7** Kindergarten Open House for 2020-2021 Students, 1:30-3:00 p.m.  
**Jan. 9** Kindergarten Open House for 2020-2021 Students, 9:30-11:00 a.m.  
**Jan. 9** Kindergarten Orientation for 2020-2021 Students, 5:30-6:30 p.m., Cafeteria  
**Jan. 16** Kindergarten Registration for 2020-2021 Students, 7:00 a.m. to 6:00 p.m.  
**Jan. 16** Dream Team Skate Party, 5:00-8:00 p.m., Rollerland 🐾  
**Jan. 17** 1<sup>st</sup> Consideration School of Choice Deadline, Noon  
**Jan. 20** No School for PSD Students, Martin Luther King Jr. Day  
**Jan. 29** PTO Meeting, 5:30-6:30 p.m., Media Center 🐾

🌸 Denotes a Wellness Event

🐾 Denotes a PTO Sponsored/Volunteer Opportunity or Funded Event

**1. Looking for Answers?** – The Tavelli Website has lots of information for all your questions. Please visit our website: <https://tav.psdschools.org/>

**2. Clubs and Enrichment Classes Available at Tavelli** – We have added a Mad Science Enrichment Class, Magic, Mysteries, Movies to our available clubs at Tavelli. Other ongoing clubs available include: Kid’s Yoga, Girl Scout Daisy Troop for Kindergarten and First Graders, and Chessmates. Flyers are available in the parent information area in our front entrance.

**3. Take note:** Please do not park in front of our neighbors’ mailboxes or driveways. Our mail carrier requested that we remind people to leave an area around mailboxes free so the mail can be delivered safely and in a timely manner. You are free to park in the bus lane daily from 9:00 a.m. to 3:00 p.m.

**4. Morning Drop Off Information** – All our exterior doors lock at 8:50 and staff who work in the back parent drop off area must leave at that time to attend to their duties in the building. If you are dropping your child off after the bell rings at 8:50, please come around to the front. You can send your child into the building and we will sign them in. Thanks for your help with this.

**5. Help! The Health Office Needs Girl’s Pants** – Accidents happen and when they do, we have a supply of clothing for children to change into. We are desperately in need of girl’s pants, sizes 6-12. If you can help, please drop your gently used clothing off at the health office. Thanks for your help! 🐾

**6. School of Choice** – If your children have already been accepted as school of choice and are attending Tavelli this year, there is no need to fill out a school of choice application for them for next year. Younger siblings who have not attended Tavelli must be registered as school of choice students. **If you have moved out of our attendance area and would like to continue to attend Tavelli next year, please fill out a school of choice application for your student.** Applications are found online at [www.psdschools.org](http://www.psdschools.org). **The school of choice deadline for all PSD students is noon Friday, January 17, 2019.** If you have questions, please contact the Tavelli office, 488-6725.

**7. Tavelli Hosting an Open House for Incoming Kindergarten Students** – Parents of students entering Kindergarten in August 2020 are invited to stop in during one of our open house dates. We will show you around the school and answer any questions you might have during the tour. Tour times are Tuesday, January 7<sup>th</sup> from 1:30-3:00 p.m. and Thursday, January 9<sup>th</sup> from 9:30-11:00 a.m.

**8. Kindergarten Orientation** – Parents of incoming Kindergarteners are invited to our Orientation on Thursday, January 9<sup>th</sup> from 5:30-6:30 p.m. We will talk about life as a Tavelli Tiger and share important information. Kindergarten teachers will be on hand to talk about curriculum and what a kindergartener’s day looks like. Please join us in the Cafeteria on January 9<sup>th</sup>.

**9. Kindergarten registration scheduled for January 16** -- Your child's education adventure is around the corner! Kindergarten registration for students entering school in PSD in fall 2019 is scheduled for Thursday, January 16, 2020. Registration will be held from 7 a.m. to 6 p.m., at all elementary schools. Parents must register their child at their neighborhood school even if they are applying for a school choice option. **New this year, online Kindergarten registration starts January 6, 2020 for all neighborhood students.** Register online at [www.olr.psdschools.org](http://www.olr.psdschools.org) beginning January 6<sup>th</sup> or register in-person at your neighborhood school. Children who will be 5 years old on or before October 1, 2020 are eligible to register.

**On the day of registration, parents should bring their child's birth certificate (original or certified preferred), immunization records, proof of residency, and emergency contact information. Parents who have registered their children online will need to bring this information in to the school on this day.**

**10. Recycle and Help the Art Room** – Ms. Robinson would gladly accept any empty toilet paper, wrapping paper or paper towel tubes for art room projects. You may drop off your donations at the Tavelli office.

**11. A Few Reminders for Parents** – a) If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence. In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note or give the office a call to explain the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Breakfast begins serving at 8:15 a.m. and the first bell rings at 8:45 a.m. Thank you.

**12. Eat Lunch with Your Students!** – Tavelli welcomes any visitor who would like to eat with their child during their lunch time. If you are eating in the cafeteria with just your child, you may use the back table in the cafeteria for that purpose. If you are eating with your child and some friends, we ask that you eat with the classroom group. If you wish to take your child outside for a picnic lunch in our nature area, please let the lunchroom attendant know that you will be taking your child outside. We can only allow parents to take their own children out of the building for lunch. Thank you for your help! Lunch money can be loaded onto each student's account, or parents can apply for free/reduced meal benefits at [www.psdschools.org](http://www.psdschools.org)

**13. Volunteers at Tavelli** – All Poudre School District volunteers are required to register or update their profile at the PSD website to volunteer at Tavelli or any other school in the district. Any unregistered volunteers or those not cleared by the District will not be allowed in the classrooms. Please make sure to go online to <https://www.psdschools.org/> and follow the directions to register as a volunteer. Don't have access to the web? We can get you registered here at school, just stop in at the office and we can help you get this done. 🐾

**Community Dates to Remember** *(Please note Poudre School District does not endorse or take responsibility for programs or activities sponsored by other organizations.)*

**Dec.-mid Jan.** Creative Encounters Art Show, Foothills Mall



Please visit the Tavelli Website <https://tav.psdschools.org/>