



**TO: TAVELLI PARENTS**  
**FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725**  
**DATE: THURSDAY, DECEMBER 6, 2018**  
**SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES**

### **Tavelli Important Dates to Remember:**

**Dec. 7** Spirit Day—bring your favorite board game to share with your class  
**Dec. 14** All Lost and Found Items to be Donated  
**Dec. 21-Jan. 6** Winter Break  
**Jan. 8** Kindergarten Open House, 1:30-3:00 p.m.  
**Jan. 9** Kindergarten Open House, 9:30-11:00 a.m.  
**Jan. 10** Kindergarten Orientation for incoming 2019-2020 Kindergarten families, 5:30-6:30 p.m.  
**Jan. 17** Kindergarten Registration 7:00 a.m. to 6:00 p.m.  
**Jan. 21** Martin Luther King Jr. Holiday—no School for PSD students

 Denotes a Wellness Event

 Denotes a PTO Sponsored/Volunteer Opportunity or Funded Event

**1. Please be Safe Commuters to School** – There are close to 500 families attending Tavelli and with that comes a lot of traffic both before and after school. Please remember to follow traffic safety rules when dropping off or picking up your children. Make sure that students are accompanied when crossing the street, and please cross at the crosswalks and not between the buses when leaving school at the end of the day. We also have had several cars making U-turns in front of the school. This is a potentially dangerous situation for all, please be careful, student safety is very important to us.

**2. Poudre School District Adopts New Start Times** – Beginning next year, Tavelli start times will be changing. Our students will begin their day at 7:45 a.m. and end at 2:23 p.m. District Administrators will be meeting in the upcoming weeks to work out details and discuss impacts upon schedules this switch may entail. Be assured that the district is working to make this transition as seamless as possible for all our PSD families. As part of the implementation plan, PSD staff members will work to finalize specific start times for each school. PSD will communicate those new times, and other details of the plan, as quickly as possible over the next several months leading up to the new school year. More information about this is available on the PSD website.

**3. School of Choice** – If your children have already been accepted as school of choice and are attending Tavelli this year, there is no need to fill out a school of choice application for them for next year. Younger siblings who have not attended Tavelli must be registered as school of choice students. **If you have moved out of our attendance area and would like to continue to attend Tavelli next year, please fill out a school of choice application for your student.** Applications are found online at [www.psdschools.org](http://www.psdschools.org). **The school of choice deadline for all PSD students is Friday, January 18, 2019.** If you have questions, please contact the Tavelli office, 488-6725.

**4. Tavelli Hosting an Open House for Incoming Kindergarten Students** – Parents of students entering Kindergarten in August 2019 are invited to stop in during one of our open house dates. We will show you around the school and answer any questions you might have during the tour. Tour times are Tuesday, January 8<sup>th</sup> from 1:30-3:00 p.m. and Thursday, January 9<sup>th</sup> from 9:30-11:00 a.m.

**5. Kindergarten Orientation** – Parents of incoming Kindergarteners are invited to our Orientation on Thursday, January 10<sup>th</sup> from 5:30-6:30 p.m. We will talk about life as a Tavelli Tiger and share important information. Kindergarten teachers will be on hand to talk about curriculum and what a kindergartener's day looks like. Please join us in the Cafeteria on January 10<sup>th</sup>.

**6. Kindergarten registration scheduled for January 17** -- Your child's education adventure is around the corner! Kindergarten registration for students entering school in PSD in fall 2019 is scheduled for Thursday, January 17, 2019. Registration will be held from 7 a.m. to 6 p.m., at all elementary schools. Parents must register their child at their neighborhood school even if they are applying for a school choice option. Children who will be 5 years old on or before September 15, 2019, are eligible to register.

**On the day of registration, parents should bring their child's birth certificate (original or certified preferred), immunization records, proof of residency, and emergency contact information.**

**7. Lost and Found is Leaving the Building!** – Once again, we have several bags of lost items here at school. If your child is missing a coat, sweatshirt, hat or other piece of clothing please check our lost and found for these items. We will be donating all unclaimed items December 14<sup>th</sup>. To ensure that your child gets his or her coat back, please label them. Thank you.

**8. Dress for the Weather** – As the weather cools, please know that students will be going outside for recess if the wind chill is 12 degrees F and above. Please make sure your student comes to school with the proper outerwear for playing in the snow and cold.

**9. Clubs and Enrichment Programs Available at Tavelli** – Clubs available at Tavelli include: Kid’s Yoga, Chessmates and Mad Science. Flyers are available in the parent information area in our front entrance. Stop by and pick one up today.

**10. Art Room News** – The art room needs empty toilet paper or paper towel tubes for the maker space. Please drop off any donations to the Tavelli office. Remember to return your Original Works packets by next Tuesday, October 16<sup>th</sup>.

**11. A Few Reminders for Parents** – a) If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence. In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note or give the office a call to explain the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Students should not arrive at school before 8:35 a.m. The first bell rings at 8:50 a.m. Thank you.

**12. Check Your Student’s Lunch Account** – If your student is purchasing hot lunch, please make sure to check the lunch balance periodically. This can be done on the psdschools.org website, go to the quick links then to lunch menus/payments. Payments can be made online with a credit card. It is also possible to sign up for free and reduced meals on this same website. Applications for meal benefits must be renewed yearly.

**13. Cash for Caps** – If you have milk delivered from Morning Fresh Dairy, we can use your caps! Morning Fresh will give us 5 cents per cap we turn in. There is a collection box for your **clean** caps available in the Tavelli Office. 🐾

**14. Box Tops for Education** – Please remember to bring your General Mills Box Tops for Education in to the office. Tavelli collects 10 cents for every box top turned in. Please continue to save throughout the year and drop them by the office. Thank you for supporting our PTO programs. 🐾

**15. Volunteers at Tavelli** – All Poudre School District volunteers are required to register or update their profile at the PSD website to volunteer at Tavelli or any other school in the district. Any unregistered volunteers or those not cleared by the District will not be allowed in the classrooms. Please make sure to go online to <https://www.psdschools.org/> and follow the directions to register as a volunteer. Don’t have access to the web? We can get you registered here at school, just stop in at the office and we can help you get this done. 🐾

**Community Dates to Remember** (Please note: Poudre School District does not endorse or take responsibility for programs or activities sponsored by other organizations.)

<b>Dec. 6</b>	<i>It’s All Good in the Neighborhood</i> A night of fun and activities at Blevins Middle School, 5 <sup>th</sup> Grade Students and Parents, 6:00-8:00 p.m., Blevins Middle School
<b>Dec. 7</b>	PSD Hour of Code, all ages, 6:00-8:00 p.m. Poudre High School
<b>Apr. 22, 2019</b>	2019 School Bus Safety Poster Contest Deadline, Information and Entry form available in the Tavelli Office



Please visit the Tavelli Website <https://tav.psdschools.org/>