


**TO: TAVELLI PARENTS**  
**FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725**  
**DATE: THURSDAY, NOVEMBER 30, 2017**  
**SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES**

**Tavelli Important Dates to Remember:**

**Nov. 10-Jan. 18** PSD Creative Endeavors Art Show, Foothills Mall  
**Dec. 22-Jan. 7** Winter Break  
**Jan. 9** Kindergarten Open House, 1:30-3:00 p.m.  
**Jan. 11** Kindergarten Open House, 9:30-11:00 a.m.  
**Jan. 17** Kindergarten Orientation, 5:30-6:30 p.m., Tavelli Cafeteria  
**Jan. 19** Secondary School of Choice Deadline  
**Jan. 25** Kindergarten Registration, 7:00 a.m.-6:00 p.m.  
**Jan. 26** School of Choice Deadline for all PSD students

 Denotes a Wellness Event

 Denotes a PTO Sponsored/Volunteer Opportunity or Funded Event

**1. Project Smile Goody Kits Coming Home With Some Students** – All students in grades K-2 and some other classes have received some project smile toothbrush/toothpaste kits this week. Please check your child's backpack this week for the special surprise from Project Smile.

**2. Recycle and Help the Art Room** – Ms. Robinson is in need of empty toilet paper/paper towel tubes for art projects and the Maker Space in the art room. Please drop off any tubes you may have—she will collect these all year long. Thanks for your help.

**3. School of Choice** – If your children have already been accepted as school of choice and are attending Tavelli this year, there is no need to fill out a school of choice application for them. Younger siblings who have not attended Tavelli must be registered as school of choice students. If you have moved out of our attendance area, but would like your children to attend Tavelli next year, please fill out a school of choice application for your students. Applications are found online at [www.psdschools.org](http://www.psdschools.org). The application can be found by clicking the Student Registration tab on the Quick Links of the PSD Home Page. **The school of choice deadline for all elementary students is Friday, January 26, 2018.** If you have questions, please contact the Tavelli office, 488-6725.

**4. Tavelli Hosting an Open House for Incoming Kindergarten Students** – Parents of students entering Kindergarten in August 2018 are invited to stop in during one of our open house dates. We will show you around the school and answer any questions you might have during the tour. Tour times are Tuesday, January 9<sup>th</sup> from 1:30-3:00 p.m. and Thursday, January 11<sup>th</sup> from 9:30-11:00 a.m.

**5. Kindergarten Orientation** – Parents of incoming Kindergarteners are invited to our Orientation on Wednesday, January 17<sup>th</sup> from 5:30-6:30 p.m. We will talk about life as a Tavelli Tiger, and share important information. Kindergarten teachers will be on hand to talk about curriculum and what a kindergartener's day looks like. Please join us in the Cafeteria on January 17<sup>th</sup>.

**6. Kindergarten registration scheduled for January 25 --** Your child's education adventure is around the corner! Kindergarten registration for students entering school in PSD in fall 2018 is scheduled for Thursday, January 25, 2018. Registration will be held from 7 a.m. to 6 p.m., at all elementary schools. Parents must register their child at their neighborhood school even if they are applying for a school choice option. Children who will be 5 years old on or before September 15, 2018, are eligible to register.

**On the day of registration, parents should bring their child's birth certificate (original or certified preferred), immunization records, proof of residency, and emergency contact information.**

One-way transportation is provided for kindergarten students attending a half-day program who live more than one mile from their neighborhood school. Round-trip transportation is provided for students in an all-day program who live more than one mile from school. Transportation is not provided for School Choice students (those who attend a school outside their attendance areas).

**7. Dress for the Weather** – Just a reminder, as the weather cools students will need appropriate clothing for outside recess. Tavelli students will go outside unless the temperature falls below 12 F including the windchill factor. Thanks for helping keep your student warm so they can enjoy the outdoors with their friends.

**8. Severe Weather Alerts Available on the PSD Website** – In case of severe weather and questions about school closures, please check the PSD website, [psdschools.org](http://psdschools.org) for up to date information on closures or delayed starts.

**9. Purchase an Old Chicago Pizza Palz Card and Help Eco Ed** – Once again, we have the Old Chicago Pizza Palz cards for sale in the Tavelli Office. When you purchase a card for \$11, you can receive a pizza valued for as much as \$25. Profits from this sale go to support our Fifth Grade Eco Week trip. 🐾

**10. Please Keep Your Contact Information Current** – If any of your child’s contact information should change throughout the year, please make a point to stop in at the office or give us a call. We need to have current address, email and phone numbers in case of emergency. The district also relies on this information in the event of a closure due to weather or other circumstances. Thank you for keeping us up-to-date!

**11. A Few Reminders for Parents** – a) **If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence.** In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note explaining the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Students should not arrive at school before 8:35 a.m. The first bell rings at 8:50 a.m. Thank you.

**12. Eat Lunch With Your Students!** – Tavelli welcomes any visitor who would like to eat with their child during their lunch time. If you are eating in the cafeteria with just your child, you may use the back table in the cafeteria for that purpose. If you are eating with your child and some friends, we ask that you eat with the classroom group. If you wish to take your child outside for a picnic lunch in our nature area, please let the lunchroom attendant know that you will be taking your child outside. We can only allow parents to take their own children out of the building for lunch. Thank you for your help! Lunch money can be loaded onto each student’s account, or parents can apply for free/reduced meal benefits.

**13. Check Your Student’s Lunch Account** – If your student is purchasing hot lunch, please make sure to check the lunch balance periodically. This can be done on the [psdschools.org](http://psdschools.org) website, go to the programs and services tab then to school meals. Payments can be made online with a credit card. It is also possible to sign up for free and reduced meals on this same website. Applications for meal benefits must be renewed yearly.

**14. Box Tops For Education** – Please remember to bring your General Mills Box Tops for Education in to the office. Tavelli collects 10 cents for every box top turned in. Please continue to save throughout the year and drop them by the office. Thank you for supporting our PTO programs. 🐾

**15. Volunteers at Tavelli** – All Poudre School District volunteers are required to register or update their profile at the PSD website to volunteer at Tavelli or any other school in the district. Any unregistered volunteers or those not cleared by the District will not be allowed in the classrooms or on field trips. Please make sure to go online to [psdschools.org](http://psdschools.org) and follow the directions to register as a volunteer. Don’t have access to the web? We can get you registered here at school, just stop in at the office and we can help you get this done. 🐾

**Community Dates to Remember** (Please note: Poudre School District does not endorse or take responsibility for programs or activities sponsored by other organizations.)

**July 1-7, 2018**

Bermuda Oceanography Trip for parents and students, \$1,500 plus airfare, info. Erin Panozzo  
[epanozzo@psdschools.org](mailto:epanozzo@psdschools.org)



Please visit the Tavelli Website <https://tav.pdschools.org/>