

**TO: TAVELLI PARENTS**  
**FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725**  
**DATE: THURSDAY, DECEMBER 8, 2016**  
**SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES**

**Tavelli Important Dates to Remember:**

Dec. 26-Jan. 6 No School for PSD Students, Winter Break  
Jan. 16 No School for PSD Students, Martin Luther King Day  
Jan. 17 Kindergarten Open House for 2016-17 Incoming Kindergarteners, 9:30-11:00 a.m.  
Jan. 25 Kindergarten Open House for 2016-17 Incoming Kindergarteners, 1:30-3:00 p.m.  
Jan. 27 School of Choice Deadline, 6-12 Students  
Feb. 1 Kindergarten Orientation, Tavelli Cafeteria, 6:00-7:00 p.m.  
Feb. 9 Kindergarten Registration 7:00 a.m.-6:00 p.m.  
Feb. 10 School of Choice Deadline, K-5 Students  
Feb. 17 No School for K-5 Students, Teacher Work Day  
Feb. 20 No School for K-12 Students

Chess Cub meets Tuesday mornings at 7:45 in Room 1

K-2 Running Club meets Wednesdays from 3:45-4:30 3-5 Running Club meets Thursdays from 3:45-4:30—permission slips are needed in order to participate, please go to the Tavelli Wellness Page on the Tavelli Website

 Denotes a PTO-sponsored Event  
 Denote a Tavelli Wellness Event

- 1. Elementary Schools in Session January 9<sup>th</sup>** -- All elementary students will return from Winter Break and attend classes on Monday, January 9<sup>th</sup>. Middle and High School Students will have the day off from classes, as it is a teacher work day.
- 2. No Guard on Crosswalk Duty** – Beginning next Monday, January 12<sup>th</sup> there will be no crosswalk guard posted at Miramont Drive, due to lack of use during the cold weather months. We will re-evaluate the necessity for a guard at this spot in the spring.
- 3. The Health Office Could Use Your Help!** – Accidents happen in elementary school, and when that does our health office has some spare clothes for students to change into. However, our health office is running low on spare pants. If your children have outgrown their pants, please consider donating them to the health office. Sizes 6, 8 and 10 are especially needed. Thanks for your help!
- 4. Lost and Found is Leaving the Building!** – Once again, we have bags and bags of lost coats, hats, jackets and lunch boxes in our store room. If your child has lost something, please stop in the office and ask to look through our lost and found items. We will be donating any unclaimed items by Thursday, December 22<sup>nd</sup>.
- 5. Kindergarten registration scheduled for February 9** -- Your child's education adventure is around the corner! Kindergarten registration for students entering school in PSD in fall 2015 is scheduled for Thursday, February 9, 2017. Registration will be held from 7 a.m. to 6 p.m., at all elementary schools. Parents must register their child at their neighborhood school even if they are applying for a school choice option. Children who will be 5 years old on or before September 15, 2017, are eligible to register.  
**On the day of registration, parents should bring their child's birth certificate (original or certified preferred), immunization records, proof of residency, and emergency contact information.**  
  
One-way transportation is provided for kindergarten students attending a half-day program who live more than one mile from their neighborhood school. Round-trip transportation is provided for students in an all-day program who live more than one mile from school. Transportation is not provided for School Choice students (those who attend a school outside their attendance areas).
- 6. Please Keep Our Parking Lot Safe** – Just a reminder, our west parking lot near the front of the school is **Exit Only** onto LeMay Avenue. The entrance to the lot is on Miramont Drive, on the south side of the lot. Please do not try to enter the lot off LeMay. Thank you for your help.
- 7. School of Choice** – If your children have already been accepted as school of choice and are attending Tavelli this year, there is no need to fill out a school of choice application for them. Younger siblings who have not attended Tavelli must be

registered as school of choice students. If you have moved out of our attendance area, but would like your children to attend Tavelli next year, please fill out a school of choice application for your students. Applications are found online at [www.psdschools.org](http://www.psdschools.org). The application can be found by clicking the Student Registration tab on the Quick Links of the PSD Home Page. K-5 school of choice deadline is Friday, February 10, 2017. If you have questions, please contact the Tavelli office, 488-6725.

**8. Severe Weather Alerts Available on the PSD Website** – In case of severe weather and questions about school closures, please check the PSD website, [psdschools.org](http://psdschools.org) for up to date information on closures or delayed starts. M

**9. Please Keep Your Contact Information Current** – If any of your child’s contact information should change throughout the year, please make a point to stop in at the office or give us a call. We need to have current address, email and phone numbers in case of emergency. The district also relies on this information in the event of a closure due to weather or other circumstances. Thank you for keeping us up-to-date!

**10. Dress for the Weather** – Just a reminder, as the weather cools students will need appropriate clothing for outside recess. Tavelli students will go outside unless the temperature falls below 12 F including the windchill factor. Thanks for helping keep your student warm so they can enjoy the outdoors with their friends.

**11. Congrats, Tavelli, the King Soopers Cards are Working!** -- We just received a check for more than \$600, just by you doing the shopping you already do! Don't stop the momentum now- keep loading, and reloading, and help us hit our goal of \$2000 this year! If you don't have yours yet, \$5 pre-loaded gift cards are on sale in the front office for, of course, \$5. For more information on this easy peasey money maker for our school, please contact [tavellipto@gmail.com](mailto:tavellipto@gmail.com). 🐾

**12. A Few Reminders for Parents** – a) **If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence.** In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note explaining the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Students should not arrive at school before 8:35 a.m. The first bell rings at 8:50 a.m. Thank you.

**13. Box Tops For Education** – Please bring any box tops that you have collected to school. Tavelli collects 10 cents for every box top turned in. Please continue to save throughout the year and drop them in the collection box in the block area. Thank you for supporting our PTO programs. 🐾

**14. Morning Fresh Milk Caps** – If you have milk delivered from Morning Fresh Dairy, we would love for you to send your clean caps in to Tavelli. The dairy will give us 5 cents for each cap returned! We have a collection box in the main office. Thanks for your help with this. 🐾

**15. Check Your Student’s Lunch Account** – If your student is purchasing hot lunch, please make sure to check the lunch balance periodically. This can be done on the website, [www.myschoolbucks.com/ver2/login/getmain?requestAction=home](http://www.myschoolbucks.com/ver2/login/getmain?requestAction=home). Payments can be made online with a credit card.

**Community Dates to Remember** (*Please note: Poudre School District does not endorse or take responsibility for programs or activities sponsored by other organizations.*)

**Dec.-Jan.** Lincoln Middle School Shadowing is being offered Tues and Thurs Sign up is easy! Parents need to sign up with this link: <http://www.signupgenius.com/go/20f0d4ba9a823abfe3-lincoln/>

City of Fort Collins Rebate Program, for information, <http://www.fcgov.com/rebate/>



Please visit the Tavelli Website <https://tav.psdschools.org/>