

**TO: TAVELLI PARENTS**  
**FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725**  
**DATE: THURSDAY, AUGUST 25, 2016**  
**SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES**

**Welcome Back Everyone!** It is so wonderful to have all the students back. It has been a great week so far and we are looking forward to having a great year!

**Tavelli Important Dates to Remember:**

Sept. 5	NO SCHOOL—LABOR DAY	
Sept. 7	5 <sup>th</sup> Grade Back to School Night/ECO Ed. Meeting	5:30 p.m.
	4 <sup>th</sup> Grade Back to School Night	5:30 p.m.
Sept. 8	Tavelli Vision and Hearing Screenings	
Sept. 14	Kindergarten Grade Back to School Night	5:30 p.m.
	1 <sup>st</sup> Grade Back to School Night	6:00 p.m.
Sept. 15	3 <sup>rd</sup> Grade Back to School Night	5:00 p.m.
	2 <sup>nd</sup> Grade Back to School Night	5:30 p.m.
Sept. 16	15 <sup>th</sup> Annual Tavelli Duathlon,	5:30 p.m. 🏃
Sept. 21	Tavelli PTO Meet and Greet, 4:00-6:00 p.m., Tavelli Media Center	
Sept. 20	Student Picture Day	
Sept. 23	No School for K-8 Students, Staff Collaboration Day	
Sept. 26-28	5 <sup>th</sup> Graders to ECO Week	

**1. Tavelli Back to School Nights - We are hoping there will be 100% attendance at our back to school nights.** Your attendance tells your child how much you value a good education. We will be sharing important information during these evenings. Check the *dates to remember* for correct times. We look forward to seeing you!

**2. Please Return Your Forms!** – Parents, please make sure to return your corrected student profile forms, early dismissal form, and student code of conduct signature form to your child’s classroom teacher by next Thursday, September 1<sup>st</sup>.

**3. Get Involved With PTO -- The PTO has great volunteer opportunities and events coming up. Don't miss out on the latest news! Click on this link to subscribe to the PTO newsletter and other notifications.**

[PTO newsletter sign up](#)

**3. SAVE THE DATE! THE 15th ANNUAL FAMILY DUATHLON is Friday, September 16th!** Mark your calendars and get ready to kick off the Tavelli school year with some healthy family fun! The Duathlon begins at 5:30 right here at Tavelli. Registration forms with all of the details will be coming home next week. We hope to see you there! 🏃 🐾

**4. Smile!** – Student pictures will be taken Tuesday, September 20<sup>th</sup>. Picture forms will be sent home with your student in September. If you are interested in purchasing a photo, please return the envelope with the correct payment by picture day September 20<sup>th</sup>. All students will be photographed, whether a picture is purchased or not. 🐾

**6. A Few Reminders for Parents** – a) If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence. In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note or give the office a call to explain the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Students should not arrive at school before 8:35 a.m. The first bell rings at 8:50 a.m. Thank you.

**7. Safety First!** -- For the safety of our children we ask that you enter the building at the main entrance. Please stop by the office, sign in and get a visitor's badge. Teachers will be checking for badges and asking you to return to the office to sign in and put on a badge. Again this is for the protection of our children so we know who is in our building. Thank you for your cooperation.

**8. Eat Lunch With Your Students!** – Tavelli welcomes any visitor who would like to eat with their child during their lunch time. If you are eating in the cafeteria with just your child, you may use the back table in the cafeteria for that purpose. If you are eating with your child and some friends, we ask that you eat with the classroom group. If you wish to take your child outside for a picnic lunch in our nature area, please let the lunchroom attendant know that you will be taking your child outside. We can only allow parents to take their own children out of the building for lunch. Thank you for your help! Lunch money can be loaded onto each student's account, or parents can apply for free/reduced meal benefits. Please go to: <https://www.myschoolapps.com/> to establish an account.

**9. Check Your Student's Lunch Account** – If your student is purchasing hot lunch, please make sure to check the lunch balance periodically. This can be done on the psdschools.org website, go to the quick links then to lunch menus/payments. Payments can be made online with a credit card. It is also possible to sign up for free and reduced meals on this same website. Applications for meal benefits must be renewed yearly.

**10. Tavelli Monthly Newsletter** – Please take a few moments to check out the August newsletter. Both the weekly note and monthly newsletter are emailed to Tavelli parents and are also made available on the Tavelli website at <https://tav.pedschools.org/>

## Your Tavelli PTO

**The goals of Tavelli Elementary PTO are to encourage parental involvement in our school, to build a sense of school community, and to provide a supportive teacher/parent relationship.**

We welcome and need your involvement! You can volunteer from home, volunteer in classrooms or help with one of our fun community events. PTO welcomes you to attend monthly meetings but you do not *have* to attend or be a member to participate in any PTO activity, or to volunteer at Tavelli.

In the past, your Tavelli PTO has contributed great sums of money and many, many volunteer hours to support Tavelli students, teachers and classrooms. We will be showing our supportive parents (you!) *exactly* where the money goes. Simply look for the PTO Paw on Thursday notes and on the web page <http://schoolweb.pedschools.org/tavelli/tavelliframe.html> (click on PTO). The paw means significant funds and/or people power has been contributed by parents through Tavelli PTO. You will notice that PTO contributes to a wide range of activities at Tavelli. By supporting your Tavelli PTO through volunteering in classrooms, on committees and through financial means, you are supporting Tavelli Elementary School. To help your PTO and your school, volunteer in a classroom or on a committee today. A little effort goes a long way! 🐾

**1. Box Tops For Education** – Please bring any box tops that you have collected over the summer to school. Tavelli collects 10 cents for every box top turned in. Please continue to save throughout the year and drop them in the collection box in the block area. Thank you for supporting our PTO programs. 🐾

**2. Volunteers at Tavelli** – All Poudre School District volunteers are required to register or update their profile at the PSD website in order to volunteer at Tavelli or any other school in the district. Any unregistered volunteers or those not cleared by the District will not be allowed in the classrooms. Please make sure to go online to psdschools.org and follow the directions to register as a volunteer. Don't have access to the web? We can get you registered here at school, just stop in at the office and we can help you get this done. 🐾



Please visit the Tavelli Website <http://www.tavellielementary.org>