



TAVELLI TIGERS

Tavelli Elementary School
1118 Miramont Drive
Ft. Collins, Colorado 80524
(970)488-6725

January 14, 2021

Dear Parents,

We are very excited about students coming back on January 19th. While many of you are celebrating PSD moving to Phase 4, I know some of you have reservations or questions about safety. You will see many precautions in our building that are similar to the community precautions, and also the ones we implemented during phase 3. Mask requirements, handwashing, social distancing markers, and health screenings will continue to be a prominent part of our school routines. We have been reviewing our plans and adjusting where needed. We will have explicit teach-to's in the classrooms about our procedures, so students are clear about the universal precautions they will need to take.

General information:

- Guidance from Larimer County and PSD changes routinely, so this information may evolve based upon their direction.
- Only PSD staff are allowed in the school. **No volunteers or visitors.**
 - No assemblies, PTO events, or community use of schools.
- Parents and guardians should ring the doorbell to communicate with office staff, pick up or drop off paperwork, or sign children in or out of class.

Phase 4- What you can expect:

- **Symptom Screening**- please screen your child for symptoms prior to sending him/her to school. If your child is not feeling well, please keep them home. Call our attendance line so we know they will be absent. (970-488-6726)
- **Attendance** will be taken daily. If your child is ill, please call our attendance line at 970-488-6726. Please describe the symptoms related to the illness in case we need to begin contact tracing and other protocols.
- **Simulcasting**- Teachers will **not** be streaming their instruction while students are in their classrooms. If your child will be absent, please contact your teacher for work.
- **Arrival**- Students may arrive on the Tavelli campus at 8:40 AM. We ask that there are no early arrivals and no playing or gathering before that time on our school campus/grounds. Students are to line up outside of their teacher's exterior door. Please be patient as we will have a lot of cars dropping off students.
- **Breakfast/Lunch**- sack breakfasts are available. Two sack lunch choices will be available. Lunches brought from home should include items that children can open independently. **All meals will be eaten in the classroom and students will remain at their desks while they are eating.** Currently, school meals are free to all children. Students will be asked to put their mask on after eating.
- **Playground**- students will have recess while at school with their class in designated areas on the playground. The Tavelli playground will be closed to other students and visitors Monday - Friday from 8:00 – 4:00.
- **Afternoon Dismissal**- Due to limited busing, there will be a lot of traffic around our school. Parents, please do not come onto the Tavelli Campus, remain in your cars when picking up your student. Your car visor needs to be visible to help us with parent pick up. We will be implementing a staggered dismissal. Older students will meet their younger siblings at the younger student's dismissal spot. We

ask that you follow our dismissal times to help with traffic around our school. Please be patient as we will have a lot of cars picking up students.

- **Staggered dismissal schedule**

3:15-3:25 - Grade K-1, Bus students, walkers, and Daycare riders

Woodroof, Tyler, Lehman, Rush +siblings will be in the front on Miramont.

Crane, Hawkins, Gomez, + siblings in the back pick up circle.

3:25-3:40 Grades 2-5

Grades 4 and 5 +siblings in the front on Miramont

Grades 2 and 3 +siblings in the back pick up circle

- **Classroom Spacing-** In our classrooms, students will be spaced at the maximum distance possible depending on the number of students in the class. When possible, teachers will take students outside.
- **Desk barrier/shield-** will be used for each child while unmasked and eating. The desk barrier/shield will also be used when we cannot maintain 3 feet of distancing and when students and staff are collaborating face-to-face at less than 6 feet.
- **Face shields-** are available for students by parent requests. Our staff will not be enforcing or requiring students to wear face shields. Please contact your child's teacher if you would like a face shield for your child. **Please note that the face shield cannot replace the requirement of a mask.**
- **Masks-** cloth or disposable masks must be worn at all times except when eating. Please send a spare mask in your child's backpack.
- **Cohorts-** students will interact with students in their **classroom cohort**.
- **Students receiving Specialized Instruction-** A few students may interact with a small group of students from other classrooms who receive specialized instruction for GT, special education, or intervention. In all cases, students will be spaced 6 feet or more apart during those specialized services.
- **Recess-** students will go out to recess 2-3 times a day to the playground. They will play in designated areas with students in their classroom cohort while maintaining social distance. Students will be wearing their masks at recess.
- **Supplies-** your teacher will communicate about what supplies need to come to school.
- **Student computers-** At this time, we are planning for computers to be returned to school on the 19th and not go back and forth from school to home.
 - **If you were issued a PSD mifi, you do not need to bring it back to school at this time.**
- **Snack/water bottles-** students may bring a small snack and one or two full water bottles. Drinking fountains are not available. No other personal items (toys, recess equipment) should be brought from home.
- **Handwashing-** we will wash hands in the classroom
 - each morning upon entering,
 - before lunch,
 - after every recess
 - after every cough or sneeze
 - after using the restroom
- **Surface areas-**will be sanitized after each student use, after meals, and routinely throughout the day and in the evening.
- **Travel in the building-** Most travel will occur through our exterior doors so classes will not pass one another in the hall.
- **Shift to remote learning-** a class will shift to remote learning if there is a positive or presumed positive case they have been exposed to. You may receive little notice that shift needs to be made. If this occurs, we will notify you as soon as possible. ***Please have a plan in the event your child's class shifts to remote.***
- We will be sending home our plan for distribution and shifting to remote soon.
 - **Contact tracing-** We will primarily use **enhanced contact tracing**. Rather than investigating and identifying close contacts, all people in a classroom will shift to remote education for 10 days to prevent the possible spread of the virus. This includes the homeroom teacher and any itinerant staff (paraprofessionals helping with lunch, specials teachers, etc.) who were in the

classroom. All may return to school/work once cleared to do so. This is a change between first and second semester.

- **Before and after school care** will be available through [AlphaBest](#)

Thank you for your continued support. Please contact our office if you have questions.

Be well,

Christine Hendricks, Principal