TO: TAVELLI PARENTS  
FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725  
DATE: THURSDAY, AUGUST 24, 2023  
SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES

Due to an unfavorable weather forecast, tomorrow’s Fall Festival activities have been cancelled. The meetings with your students’ teachers are still scheduled as planned. Please reach out to your child’s teacher if you haven’t scheduled a time to meet on Friday. Sessions are from 4:00—6:00 p.m. There is no childcare available for these meetings.

Tavelli Important Dates to Remember:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sept. 1-30</td>
<td>Tavelli Spirit Gear Drive 🎪</td>
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<tr>
<td>Sept. 4</td>
<td>No School for PSD Students—Labor Day</td>
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<tr>
<td>Sept. 13-15</td>
<td>ECO Week for Tavelli 5th Graders</td>
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<td>Sept. 11</td>
<td>Running Club, 3-5 Grades, 8:30 a.m. Tavelli Field 🏈</td>
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<tr>
<td>Sept. 14</td>
<td>Running Club, K-2 Grades, 8:30 a.m. Tavelli Field 🏈</td>
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<tr>
<td>Sept. 14</td>
<td>PTO Meeting, 6:00 p.m., Tavelli Media Center 🎤</td>
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<td>Sept. 19</td>
<td>School Picture Day</td>
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<td>Sept. 21</td>
<td>Family Movie Night, Tavelli Field, 7:30 p.m. 🎥</td>
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<td>Sept. 22</td>
<td>No School for PSD Students—District Professional Learning Day</td>
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<tr>
<td>Sept. 30</td>
<td>Deadline to include information in the PTO Tavelli Directory 🎪</td>
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Denotes a PTO sponsored event/funds 🎪 Denotes a Wellness event 🏈

1. Running Club Returns – Tavelli will be sponsoring running club again this year, beginning Monday, September 11th from 8:00 to 8:30 with Grades 3-5. K-2 Grades will run beginning Thursday, September 14th at the same time. Look for the orange sign-up sheet coming home today. Please note, the start dates on the orange sheet are incorrect, running club will begin the week of September 11th. Make sure you fill out both sides of the form. Running club is limited to the first 90 runners to register on Monday and the first 90 on Thursday. Registrations are due back to the office by Thursday, August 31st. Questions? Contact Mr. Deal robertd@psdschools.org

2. Get Involved With PTO – The goals of Tavelli Elementary PTO are to encourage parental involvement in our school, build a sense of school community, and to provide a supportive teacher/parent relationship. – In the past, your Tavelli PTO has contributed great sums of money and many, many volunteer hours to support Tavelli students, teachers and classrooms. We will be showing our supportive parents (you!) exactly where the money goes. Simply look for the PTO Paw on Thursday notes and on the web page: https://tav.psdschools.org/ 🎪

3. Tavelli Directory: PTO is creating a student directory and we invite you to participate! Please go to https://tinyurl.com/TavelliDirectory2324 by Sept. 30 and enter your contact information to be included in the electronic directory. This PTO-sponsored directory is for personal use only and is not to be used for sales or marketing. Tavelli Elementary is not responsible for this directory or information included. 🎪

4. Spirit Gear: Purchase your Tavelli shirts during the month of September and PTO will earn 10% back. Go to www.SpiritGearDirect.com/Shop to place your order. 🎪

5. King Soopers Community Rewards: Help us earn money based on the shopping you already do at any Kroger brand store (even out-of-town family members can participate!). Go to www.TavelliPTO.org for directions on linking your shopper card to Tavelli PTO. Send a screenshot
of your enrollment to TavelliPTO@gmail.com by Oct. 1 and be entered to win a $25 King Soopers gift card.

6. **Tavelli is Hosting After School Classes** – We currently have three different opportunities for students to take part in after school. Robotics, Young Rembrandts and Blooming Girls. All three flyers have been attached to this week’s note, check them out! All classes do entail a fee to participate.

7. **Family Movie Night**: Grab your lawn chairs and blankets and join Tavelli PTO on the back lawn for a family-friendly movie on Thursday, Sept. 21. The movie will start around 7:30 p.m. In the event of unfavorable weather, we will move into the cafeteria, so please avoid sticky drinks and treats if we move indoors. PTO will provide popcorn.

8. **Visitors/Volunteers in the Building** – Once again, visitors and volunteers will be asked to check in at the office before going into a classroom, the field or the cafeteria. Please bring your Driver's license or Colorado ID with you into the office, where it will be scanned into the system. All visitors and volunteers will be provided a badge to wear for the duration of their time at school. A staff member will accompany visitors if they are moving through the building. Due to PSD guidelines, we will not be allowing visitors to accompany their children to the playground after lunch. To register as a volunteer, please go to: https://www.psdschools.org/community/volunteers

9. **First PTO Meeting of the Year!** – Please join us on Thursday, September 14th for our first meeting of this school year. This is a great opportunity to learn more about what the PTO does, events PTO hosts and the impact our parent group has on our school. The meeting is scheduled from 6:00 p.m. to 7:00 p.m. and is in the Tavelli Media Center. We hope to see you there!

10. **Code of Conduct Acknowledgement** – All parents/guardians accessing their parentvue account will be prompted to sign the code of conduct before they have access to that account. In order to complete the acknowledgement, follow these steps:
    - Log into the ParentVUE parent portal. https://www.psdschools.org/ParentVUE
    - Read the Acknowledgement text box.
    - Click on the link at the bottom of the page to download the 2023-2024 Code of Conduct.
    - Write your name on the signature field exactly as it appears on your ParentVUE account.
    - Click “Yes.” Parents/guardians will not gain access to ParentVUE until they electronically sign the acknowledgment.

11. **A Few Reminders for Parents** – If your child is absent from school, please call our attendance line at 970-488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence. In case of extended absences, please let us know when your child will return. If your child will be changing after school dismissal plans, please be sure to give the office a call to explain the change. Breakfast is served every morning beginning at 8:20, students may arrive on the playground at 8:30, please do not drop your student off to the playground any earlier than that, as there is no supervision before that time. Classes begin at 8:50.

12. **Cash for Caps** – If you have milk delivered from Morning Fresh Dairy, we can use your clean caps! Morning Fresh will give us 5 cents per cap turned in. There is a collection box for your clean caps available in the Tavelli Office.

13. **Let’s be Good Neighbors** – If you are coming to school to volunteer, or you are having lunch with your child and will be on the premises for some time, please make sure you haven’t parked in front of our Miramont Drive neighbors’ mailboxes. The post office requires that 5 feet on either side of a mailbox be clear, or the mail won’t be delivered. If you are coming to school after 9:15
and leaving before 2:15, it is perfectly fine to park in front of our building in the bus lane. Thanks for your cooperation!

14. **PSD Volunteer Updates** - Volunteers are needed across Poudre School District to support our Teachers & Students! PSD sends frequent emails to currently registered volunteers, but those are getting lost in some recipients’ junk mail folders. If you are registered as a volunteer with PSD, please check your junk mail & mark those sent by "Volunteer Coordinator" as safe to receive.

For those who are not yet registered to volunteer but want to help in our schools please visit the Volunteers web page to register.

Please visit the Tavelli Website [https://tav.psd.schools.org/](https://tav.psd.schools.org/)